

"festejemos como si mañana fuera"

CUATRO 4 DE 12 DICIEMBRE

www.cuatrodediciembre.com • www.4de12.com • info@4de12.com

Event and Venue Details plus Action Points May 2008

The following are details **required** by *4 de Diciembre* (4de12) for a live performance. *4 de Diciembre* is a large ensemble: providing this information and executing the action points will help us to help you conduct a successful event.

If you require any further information or have any questions, please contact:

Loo Yeo email: enquiries@salsa-merengue.co.uk telephone: +44 (0)7823 888 227

Event Details

- The name of your event:
- The names of the organisers to get in touch with [main and alternate]:
- Your telephone numbers [main and alternate]:
- Your e-mail addresses [main (if different) and alternate]:
- Your website address [relevant social networking presence]:
- The date of your event:
- The time the doors open to the public:
- The time you'd like us on-stage e.g. 21:30hrs and 22:45hrs [typically 2x 45min sets, 20min interval]:

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Venue Details

- The name of the venue [if applicable]:
- The address [please include Post Code for Sat.Nav. purposes]:
- The level of the venue is e.g. ground floor / first floor [will affect time required for unloading / loading]:
- There is a Loading Bay available: Yes / No
- There is On-Site parking available: Yes / No
- **Action Point >>** Parking spaces have been reserved.
[2 spaces for band. Add 1 space for P.A. if arranged by us]
- The stage dimensions are [width / depth / height (headroom) / height (from floor-level)]:
- The earliest time *4de12* can get in to set up instruments is [at least two hours before sound-check]:
- **Action Point >>** At least two 3-pin mains sockets on either side of the stage [surge-protected power extensions if necessary] are present. (**Note:** this is *additional* to the P.A. requirements.)
- The anticipated time of *4de12*'s sound-check [please allow at least one hour with a **great** engineer, more if otherwise]:
- **Action Point >>** A dressing room [or secure area] has been made available.
- The standing capacity of the place is:
- **Action Point >>** The stage environment is controlled: air-conditioning / fans / heaters provided.

Additional Information

- **Action Point >>** Photographs of the venue: from the stage, of the stage, and giving an impression of the venue size would be very helpful.
- **Action Point >>** Please arrange for our minimum rider component of 4x 500ml bottles of still water per band member to be available in the dressing room.